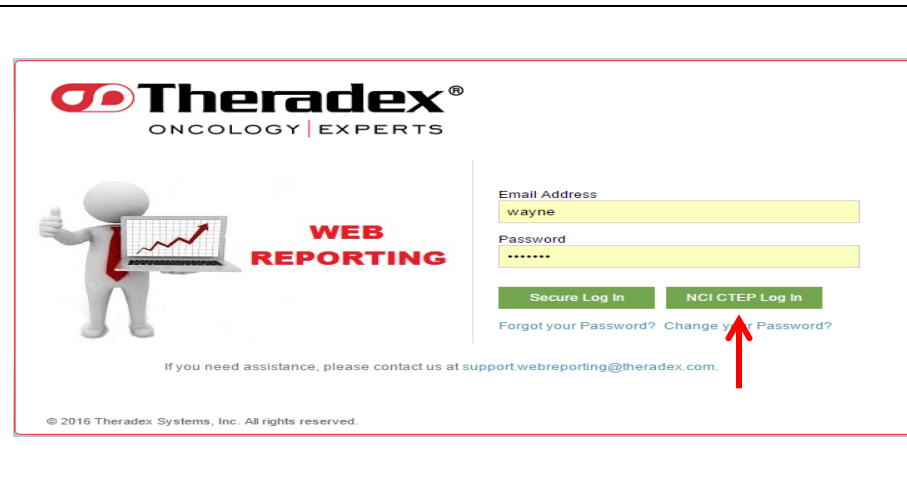
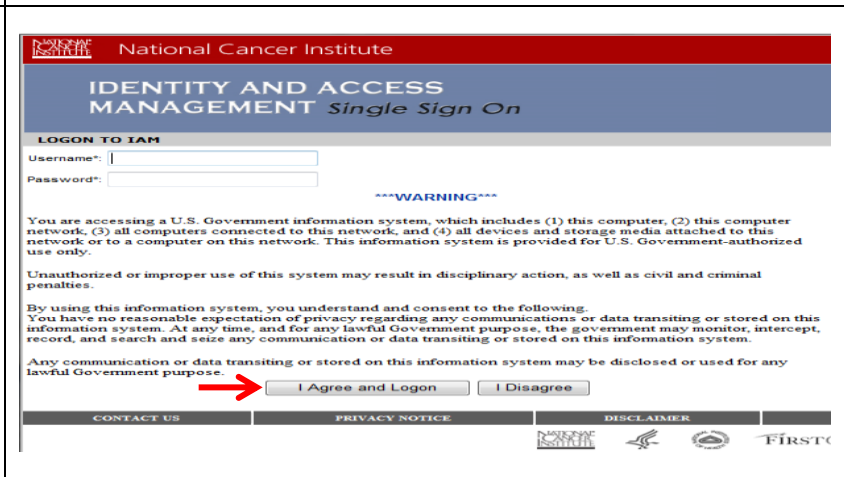


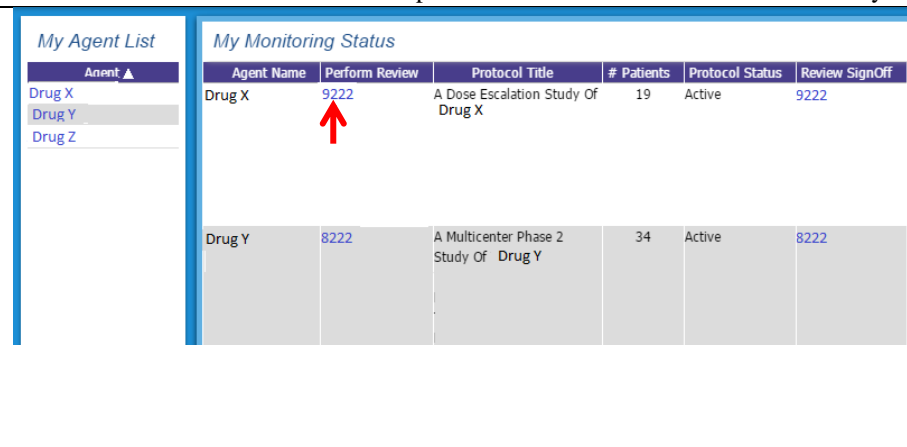
Step 1 Access Web Reporting by opening the Chrome browser and going to <https://webreporting.theradex.com>. Do not enter your **Email** or **Password** in the initial screen. Just click on **NCI CTEP Log In**.



Step 2 Enter your CTEP-IAM Username and Password and click on **I Agree and Login** at the bottom of the screen. If you have any problems logging in to Web Reporting, please email support.webreporting@theradex.com



Step 3 In **My Agents Dashboard**, in **My Monitoring Status** Report, scroll to a Study of interest and Click on a Study ID in the **“Perform Review”** column to review data. All Dashboards will be updated to include data for the selected study.



Step 4 Click on each Dashboard Name to view reports. Clicking on underlined text in a report displays a Drill-down Report. Clicking on Report Name displays report in new Tab and includes Report Description.



Step 5 When review is complete, all that is left is to submit the results of your review. Click on **My Agents** Dashboard Name and then scroll to the study you just reviewed. Click on a Study ID in the **Review Signoff** column to access the **CTEP Monitor Report** screen.

Agent	Agent Name	Perform Review	Protocol Title	# Patients	Protocol Status	Review SignOff
Drug X	Drug X	9222	A Dose Escalation Study Of Drug X	19	Active	9222
Drug Y	Drug Y	8222	A Multicenter Phase 2 Study Of Drug Y	34	Active	8222

Step 6 On the **CTEP Monitor Report** screen, answer the questions provided and Click **Submit Review**.

CTEP Monitor Report

Study Id: 9254
Protocol Title: A Dose Escalation Study of Drug X

Reviewed By: Wayne Farbman
Review Date: 31 January 2017

Please click the checkbox below to confirm that you have reviewed the data.
 I have reviewed the data.

Result of data review.

No action needed
 Action needed.

- Contact PI for further clarification/assessment
- Refer event to the AE team
- Other - please specify below

Comments

If this study has been reviewed, please click "Submit Review", otherwise, click "Cancel".